

# Precious Keepsake Memories

Negative and Slide Scanning Order Form

## HOW TO ORDER

- Step 1 Print all three pages of this form.  
Step 2 Gather all of your negatives and slides that you would like to digitally archive  
Step 3 Fully complete this form. If you have any questions, please call 304-904-7396  
Step 4 Send the following:

1. Completed order form (3 pages)
2. Safely packed negatives and slides
3. Check or money order

Ship to:

**Precious Keepsake Memories**  
**717 6<sup>th</sup> Street**  
**New Martinsville, West Virginia 26155**

The customer is responsible for initial shipping costs. Return shipping options are listed below.

- Step 5 Relax. **You will be contacted upon receipt of your order as well as upon completion.** My goal is your satisfaction. Please tell a friend about me.

### Customer Information

Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
City/State/Zip \_\_\_\_\_  
Day Phone \_\_\_\_\_  
Evening Phone \_\_\_\_\_  
E-mail \_\_\_\_\_

### Shipping Information

Check here if same as above \_\_\_\_\_  
Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
City/State/Zip \_\_\_\_\_  
Day Phone \_\_\_\_\_  
Evening Phone \_\_\_\_\_  
E-mail \_\_\_\_\_

## Additional Information

When do you need your order complete?

- Standard Turnaround (normally 3-5 days for negatives and 5-10 days for slides)  
 Rush my order (\$15.00) fee.    Date Needed    \_\_\_/\_\_\_/\_\_\_

How did you hear about me?

- Search Engine     Advertisement     Referred

## Price Worksheet

Description	Price	Quantity	Subtotal
<b>Negatives (CD only)</b> Does not include Photo Index Book	0-400    \$0.25 per scan 401-600    \$0.23 per scan 600-800    \$0.20 per scan		
<b>Negatives CD /w Photo Index Book</b>	0-400    \$0.32 per scan 401-600    \$0.30 per scan 600-800    \$0.27 per scan		
<b>35mm Slides (CD only)</b> Does not include Photo Index Book	0-400    \$0.30 per scan 401-600    \$0.28 per scan 600-800    \$0.25 per scan		
<b>35mm Slides CD with Photo Index Book</b>	0-400    \$0.37 per scan 401-600    \$0.34 per scan 600-800    \$0.32 per scan		
<b>Photo Index book Duplicates</b>	1-5            \$10.00 5-10           \$8.00		
<b>Scanning at 3600 dpi (standard is 1200)</b>	Add \$0.15 per negative		
<b>Different Save format (standard is .jpg)</b>	Add \$0.20 per slide		
<b>Photo CD Duplicates</b>	\$3.50 each		
<b>Peace of Mind Service</b>	\$10.00 (1 time fee)		
<b>T-shirts</b> (please mark photo to be used and indicate t-shirt size desired)	\$15.00	Size: ___ S ___ M ___ L ___ XL ___ 2XL ___ 3XL	
<b>Slide Show</b> Will discuss artists and type of music upon order confirmation	\$15.00		
<b>Normal Shipping (non local customers)</b> (If local please call regarding shipping/Delivery)	\$15.00	N/A	
<b>2<sup>nd</sup> Day Shipping</b>	\$25.00	N/A	
<b>Rush Production Service</b>	\$15.00	N/A	
		Sales Tax 6%	
		<b>Total</b>	

# Precious Keepsake Memories **Ordering Agreement**

## **Privacy Policy**

My Privacy Policy is very simple. Your personal information including your name, address, phone number, photos, photo content, etc. will not be sold, leased, disseminated or used in any unauthorized manner without your consent. Your pictures are completely protected from outside networks and will not be used for marketing purposes without your express written consent.

## **Copyrighted Materials and Liability Agreement**

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YOU UNDERSTAND AND AGREE THAT THE SUBMISSION OF NEGATIVES AND SLIDES TO PRECIOUS KEEPSAKE MEMORIES, AND THE DOWNLOAD OR UPLOAD OF ANY MATERIAL THRU PRECIOUS KEEPSAKE MEMORIES IS DONE AT YOUR OWN DISCRETION AND RISK AND THAT YOU MAY BE SOLELY RESPONSIBLE FOR ANY LOSS OR DAMAGE TO YOUR FILM OR IMAGES ANY LOSS OR DAMAGE TO YOUR COMPUTER SYSTEM OR LOSS OF DATA THAT MAY RESULT IN THE DOWNLOAD OR UPLOAD OF ANY PRECIOUS KEEPSAKE MEMORIES MATERIALS. YOU ARE SOLELY RESPONSIBLE FOR CREATING BACK-UPS OF YOUR OWN DIGITAL IMAGES. IN THE EVENT OF ANY LOSS, OR DAMAGE TO YOUR PHOTOS, PRECIOUS KEEPSAKE MEMORIES SHALL BE LIABLE ONLY FOR THE REPLACEMENT OF A LIKE AMOUNT OF UNEXPOSED FILM AND PROCESSING. IN THE EVENT OF ANY MISTAKE BY PRECIOUS KEEPSAKE MEMORIES, SUCH AS THE SHIPMENT OF A DEFECTIVE PRODUCT, PRECIOUS KEEPSAKE MEMORIES WILL BE LIABLE ONLY TO THE EXTENT OF THE COST OF THE PRECIOUS KEEPSAKE MEMORIES SERVICE AFTER SAID PRODUCT IS RETURNED AND ANALYED BY A PRECIOUS KEEPSAKE MEMORIES REPRESENTATIVE.

EXCEPT AS EXPRESSLY PROVIDED IN THE PRECEDING PARAGRAPH, TO THE FULLEST EXTENT ALLOWED BY LAW, PRECIOUS KEEPSAKE MEMORIES SHALL NOT BE LIABLE FOR ANY DIRECT, INDIRECT, INCIDENTAL, CONSEQUENTIAL, SPECIAL, EXEMPLARY, AND PUNITIVE DAMAGES RESULTING FROM THE USE OR PROVISION OF PRECIOUS KEEPSAKE MEMORIES SERVICE, EVEN IF PRECIOUS KEEPSAKE MEMORIES HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES. THE FOREGOING DISCLAIMERS, WAIVERS AND LIMITATIONS SHALL APPLY NOTWITHSTANDIGN ANY FAILURE OF ESSENTIAL PURPOSE OF ANY LIMITED REMEDY.

## **General Terms**

All legal issues arising from or related to the use of this service shall be construed in accordance with the laws of the State of West Virginia without regard to conflicts of law principles. These Terms of Service constitute the entire agreement between you and Precious Keepsake Memories with respect to the use of this service. Precious Keepsake Memories' failure to enforce any right or provision in these Terms of Service shall not constitute a waiver of such right or provision or of any other rights or provisions in these Terms of Service. If a court should find that one or more rights or provisions set forth in these Terms of Service are invalid, you agree that the remainder of the Terms of Service shall be enforceable and that the invalid provision shall be enforceable to the fullest extent permitted by law.

Precious Keepsake Memories reserves the right to amend these Terms of Service from time to time. In the event of a material change, we will notify you by e-mail, sent to the e-mail address you provided to us. If you continue to use the service once you have been notified of the changes to the Terms of Service, you will be deemed to have accepted the changes.

**I ACKNOWLEDGE THAT I HAVE READ AND UNDERSTAND THE ABOVE STATEMENTS AND HAVE FULL AUTHORITY TO REQUEST PRECIOUS KEEPSAKE MEMORIES SERVICE.**

SIGNATURE: \_\_\_\_\_ DATE \_\_\_\_/\_\_\_\_/\_\_\_\_

PRINTED NAME: \_\_\_\_\_